

INSTALLATION INSTRUCTIONS

COLLECTION VAULT

Tools and/or Materials Required:

5, 3/8" X 2" Lag Screws with anchors [if anchoring to floor/pad]

19" Square flat, hard level surface [outdoor installations may include concrete slabs].

1/2 inch open/box end wrench or socket set [if anchoring to floor/pad]

Other tools/materials may also be necessary depending upon actual installation.

Installation Procedure:

1. It is recommended that the Secure Collection Unit(s) are placed on flat, level and solid surfaces (footprint minimum – 19"W x 19"D). Outdoor Installations go to step number 2.
2. If pouring your own concrete, properly prepare site, mix concrete according to manufacturer's specifications and make the appropriate accommodations for concrete anchor nuts and underground feeds for electrical wiring/conduit, if any.
3. After concrete is fully cured, open access door of unit and remove false bottom. Install lag screws (5, 3/8" x 2") to anchor the unit to the concrete pad. Reinstall false bottom, close and lock access door.
4. If veneering the unit with brick, stone or other decorative materials, properly prepare all contact surfaces and use manufacturer recommended adhesives. Surface preparation may include lightly sanding contact surfaces only until the shine has become dull or prepare a scratch-coat (contact your materials supplier for proper surface preparation).
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NOTE: Do not veneer security-drop/access doors or alter the weight of the door mechanism in any way. Doing so will cause the door mechanisms to malfunction.

IT IS IMPORTANT TO CONSULT WITH LICENSED PROFESSIONALS INCLUDING: ELECTRICIANS WHENEVER WORKING WITH OR INSTALLING UNDERGROUND FEEDS, LAMPS, LAMPPOSTS OR ANY OTHER ELECTRICAL HARDWARE, AND LICENSED CONTRACTORS FOR VENEERING, FRAMING AND/OR OTHER INSTALLATIONS.

IT IS IMPORTANT TO NOTE THAT IT IS NOT THE RESPONSIBILITY OF MAIL CARRIERS TO OPEN MAILBOXES THAT ARE LOCKED, ACCEPT KEYS FOR THIS PURPOSE, OR LOCK MAILBOXES AFTER DELIVERY OF MAIL.